

**Ash Creek Water Control District  
Board of Directors  
REGULAR MEETING**

**Thursday, July 7, 2022  
7:00 A.M.**

**MEETING NOTICE & AGENDA**

1. Call to order
2. Roll Call
3. Approval of previous meeting minutes: June 2, 2022
4. Audience Comments
5. Director Comments
6. Reports
  - A. Finance
    - a. Monthly Report
  - B. Phone
  - C. Nutria
  - D. Engineer's Report
  - E. Subcommittee Report: Outreach
    - a. Saturday Market, July 16 or 23
    - b. Polk County Fair (choose one day only, Aug 10-13)
    - c. Reach out to Master Gardeners re: sponsoring bench or gazebo overlooking the creek
7. Unfinished Business
  - A.
8. New Business
  - A. Discussion re: properties within the district and services provided (creekside).
9. Miscellaneous Business/Information Items
  - A. Correspondence
  - B. Task Log
10. Adjourn

**Notice of Regular Meeting**

The Board of Directors of Ash Creek Water Control District will hold a Regular Meeting at 7:00 a.m. on Thursday, July 7, 2022. The meeting will be conducted via video conference. To provide comments in advance or to get videoconference attendance information, email the District Secretary at [DistSec@ashcreekwcd.com](mailto:DistSec@ashcreekwcd.com), no later than 5:00 pm, July 6, 2022.

**Ash Creek Water Control District  
Board of Directors  
REGULAR MEETING**

**Thursday, June 2, 2022  
Minutes**

1. Call to order. The meeting was called to order at 7:02 am by Chair Dan Farnworth via videoconferencing.
  
2. Roll Call. Board present: Dan Farnworth, Madeline Hall, Mancil Russell, Andrea Melendy, Tom Wilson, Ed Matteo, Donna Schuyler (Roger Webber excused)  
Others present: Karin Johnson, Todd Whitaker, Anne Scheck
  
3. Approval of previous meeting minutes: May 5, 2022. Minutes of May 5, 2022 were submitted in the agenda packet. Mancil moved to approve the minutes as submitted (correcting the spelling of Riddell Road); Ed seconded. Approved by all present.
  
4. Audience Comments. None.
  
5. Director Comments
  - 5.1. Madeline reported that precipitation was 4.46" in May; last year it was 1.07".
  - 5.2. Andrea thanked Anne for the article in the paper regarding the grant program.
  - 5.3. Donna reported on birds that are now back for the season.
  - 5.4. Tom reported he went to look at the website stats; we have 63 views in last few days. Looked at the numbers from last year; this is about a 25% increase.
  
6. Reports
  - A. Finance. Andrea summarized the Monthly Report (Attachment #1):

Cash in bank: LGIP: \$374,596.14; PTB: \$2,442.30. Checks #2227 through 2231 were issued and reviewed as submitted on the report. Tom reported he has a key to the storage unit, as well as Karin.
  
  - B. Phone. Mancil reported we have two messages; one is asking about blackberries, one about nutria; he will call them back. Dan reported a person near Hoffman by the power line wrote a long email asking about spraying; he confirmed with Todd that we haven't done any spraying and haven't participated in the tree cutting. Dan summarized the email; he sent him to PC Maps to see the ownership of the lots and explained that while our district does some spraying, it is spot spraying with backpacks but not in that area. He forwarded the email to Todd.

C. Nutria. Ed summarized the monthly report (Attachment #2). Two were caught in old town; 55 traps are out. Donna asked if the outreach may have helped with the new checkouts; Ed thought perhaps.

#### D. Engineer's Report.

1. Drone flights. They were here several weeks ago; he got an email report that they are not happy with quality of images and will do some more flights.
2. Riverview Park bank: ordered willows. The bank is now above water, will go tomorrow to plant.
3. Spoke with Ms. Bush; he will bring willows for her to plant.
4. Re: Palmer email; he wants to see a change in management of that area to a more ecological-friendly practice. There are three parcels of land and right-of-way; two landowners are the city and state aeronautics. There is a large power easement through there, which is probably the major entity doing maintenance. Todd explained the makeup of the area.

Mancil noted that when we did outreach, Ron Cooper stopped by with a photo of the creek with debris. Mancil will look at the area to see if he can figure out where it is, and will forward the info to Todd. Todd thought we might be able to see the area in the drone photos. Dan noted we were unable to finish creek cleanup last year and asked if we need to finish/do this year. Todd hopes drone footage will reveal. Discussion of crews for cleanup; labor is difficult to find. Tom asked about debris removal; Todd noted they are mostly downed trees, logs that are impeding flow. We will want to maintain a canopy to help with reed canary.

E. Subcommittee Report: Outreach. Tom reported the event was successful; they had quite a few come through. A big draw is information about invasive weeds/native plants. Collected cards, handed out clippers, gave out a lot of good info. We had 300+ website hits in May. All the swag is in the storage unit. Mancil reported the interactions with public. One resident is about three blocks from the creek (on Spruce St), but within the district; he asked Todd how the boundaries were established. Another resident on E Street has a lot of debris in creek. As outreach, he feels it was very effective. Tom said the committee is looking at the possibility of another this summer; discussion of possible dates; consider having presence at Polk County Fair; whether to send another postcard. Subcommittee will have short meeting to look at dates, and will send to Board to see who would be available. Dan thanked the committee for all their work.

#### 7. Unfinished Business

A. Vegetation Survey Contract. Dan emailed the proposed budget and contract from Bryan Dutton to the board prior to meeting (attachment #3). Asking Board to consider approval.

#### ACTION:

Ed moved to approve up to a \$5,000 contract for the vegetation survey; Mancil seconded. Passed by all board members present. Dan will sign and forward. Dan will forward the invoice

to Andrea. Madeline asked if they know of the areas to access and if photos will be black and white, etc.

#### 8. New Business

- A. Public Hearing: Budget Adoption. Resolution #2022-01 reviewed.
  - No public comment received.

Tom asked if the rate was the maximum; Johnson replied it is.

ACTION: Tom moved to adopt Resolution #2022-01; Mancil seconded. Motion passed by all board members present.

Tom noted that the number in the first paragraph and the total in the second were different; Johnson noted the first paragraph was incorrect and should be the same as the second paragraph (\$514,006).

Tom moved to adopt Resolution #2022-01, amending paragraph 1 to say "...in the total of \$514,006...". Andrea seconded. Motion passed by all board members present.

#### 9. Miscellaneous Business/Information Items.

- A. Correspondence. Correspondence was inadvertently left at Karin's office; it contained the usual bank statements and no correspondence required action.

- B. Task Log. Board reviewed the log; additions include subcommittee outreach; sign resolution; sign contract.

10. Adjourn. With no further business, Mancil moved to adjourn; Tom seconded. Motion passed by all present.

Meeting adjourned 8:15 a.m.

Next regular meeting: July 7<sup>th</sup>.

The Outreach subcommittee met afterwards to consider a meeting date for outreach planning; consensus to meet June 7<sup>th</sup> at 9:00 a.m. via Zoom.

## ***Ash Creek Water Control District***

This plan is a document prepared to guide the efforts of the Ash Creek Water Control District board and its directors.

**The district was formed Aug. 16, 1951 by petition and order.**

**“PURPOSE OF THE DISTRICT IS DRAINAGE, to wit:**

(a) Improvement of the channel of Ash Creek from the East city limits of the City of Dallas, Polk County, Oregon, to the junction of said Ash Creek with the Willamette River at or near Independence, Oregon, for the purpose of preventing damage to property located near or adjacent to said creek, and to improve the agricultural and other uses of lands now flooded by waters from said creek.

(b) The improvement of the channel of Ash Creek from the East city limit of the city of Dallas, Polk County, Oregon, to the southeasterly boundary of the district as above described.

(c) The improvement of numerous small creeks, sloughs and water-courses tributary to Ash Creek for the purpose of improving the agricultural and other uses of said lands.

That the construction or acquisition of such structures of works and the improvement and maintenance thereof will be conducive to the public health, welfare and safety.”

### **LAWS RELATING TO ASH CREEK WATER CONTROL DISTRICT:**

In 1993, the Oregon Statutes relating to water control districts were revised. Section 553.020 was changed to read as follows:

“Creation of water control districts: purposes; limits: RF.), (1)Water control districts may be created as provided in this chapter for the purpose of acquiring, purchasing, construction, improving, operation and maintaining drainage, irrigation and flood and surface water control works in order to prevent damage and destruction of life and property by floods, to improve the agricultural and other uses of lands, and to improve the public health, welfare and safety.”

The Ash Creek Board of Directors are elected or appointed to support the original petition and order and Oregon State laws as appropriate.

Adopted Feb 12, 1998

**ACWCD Board of Directors Tracking Log 2021-22**

Project	Assigned	Person Assigned	Status		Comments
			Pending	Completed	
Buy laptop	05/07/2020	Karin	x		Purchase laptop & Office 365
Policy binder to Tom	11/04/2021	Karin		x	emailed
Website, records	11/04/2021	Karin/Tom/Andrea			Go to storage unit/Karin to put agenda packets & minutes on website
Topics of Board importance	11/04/2021	Board			bring ideas to Dec meeting
Take old laptop to Tom	11/04/2021	Karin			
Geo engineer report	12/2/2021	Todd			
Outreach	-12/2/2021 1/6/2022	-Andrea/Board -Tom/Ed/Donna		x	-Farmer's Market booth; mailings; car in parade -Subcommittee formed
Grants update	12/2/2021			x	
Vegetation survey	12/2/2021				
Update Policy Manual	01/06/2022	Board			Ongoing
Mercury/TMDL letter from DEQ	02/03/2022	Todd		x	
Ash Creek scouring at Riverview Park	02/03/2022	Todd		x	Visit with Independence PW - done
Outreach subcommittee	06/02/2022	committee	x		meet for further outreach planning
Sign resolution	06/02/2022	Dan	x		
Sign contract	06/02/2022	Dan	x		