Ash Creek Water Control District

Board of Directors

REGULAR MEETING

**Thursday, January 6, 2022**

1. Call to order. 7:04 am by Dan

2. Roll Call. Board Present: Dan, Andrea, Madeline, Donna, Roger, Mancil, Tom (arr. 7:23) Ed (arr. 7:23). Others present: Karin Johnson

3. Approval of previous meeting minutes: December 2, 2021. Madeline asked to add the website URL in the minutes. Dan stated that under the engineer’s report, that Todd noted the sloughing problem and referred to engineer. Mancil moved to approve the minutes as amended; Madeline seconded. Motion passed 6-0-0.

4. Audience Comments. None.

5. Director Comments.

a. Andrea. They have had high water twice since last meeting, Gun Club Rd closed. It is good to see – it has been years since flooded, so we are back into a rainy year.

b. Madeline. Precipitation report sent out (attachment #1) – summary of last four years; she reviewed with board. Have had usual collection of birds. Riddell Rd was closed due to high water. Discussion of rainfall averages.

Anne Scheck arrived 7:14 am

c. Mancil. Asked if there is a mechanism that tracks the high of the creek. Madeline suggested a recording stream gauge. Mancil asked who would be responsible for letting folks know that a surge is coming? Discussion.

d. Dan. Two items to discuss; budget year. We may need to pay more for items, account for rising prices. Also, omicron variation of corona virus is accelerating; we will continue to use Zoom meetings. It is billed on his personal credit card; he will get together with Andrea to submit cost to District. Will look at a district account. This (virus) may also affect personnel to do work in summer (scarcity of labor).

6. Reports

    A. Finance

1. Monthly Report. Andrea summarized report (att. #2)

LGIP $381,027.34; PTB $4,655.05. Ck #2211, $40, Ascension Acct; #2212, OGEC, $43.90; #2213, $147.50, Ascension Acct; #2214 Karin Johnson, $400.00.

(Tom and Ed arr. 7:23 am)

Andrea would like to write checks to accounting for 6 months rather than monthly for Quickbooks. Agreement. Mancil moved to approve writing checks to Ascension Accounting for 6 months of Quickbooks; Andrea seconded. Motion passed 8-0-0.

B. Phone. Mancil has the phone, still; we are getting lots of phone calls from area code 458. Also got one from Denmark.

Called Cathy Bush back. She got an engineer to look at her property; has not received a report yet. She will let us know when received.

Dan reported he looked at it; it looks like it has sloughed off all the way to the garage; looks like big job. We will need to wait for an engineer’s report. Andrea wondered if water, when high, if it bounces off the retaining wall that was installed and hits the opposite side. Brief discussion. Andrea asked Tom what he saw at his property. Tom said they moved in in May 2019; it is not as bad as he thought it could be so far. Tom asked if there could be other houses with same problem. Discussion.

    C. Nutria. Ed summarized report (Attachment #3). 2 were caught in old town. Haven’t seen any near his house nor at inspiration garden. A few are still visible in Dallas. Discussion of seasonality of catching nutria.

    D. Engineer's Report (none)

1. Madeline would like to have information about stream gauging, information about notices. Tom asked if the board has seen the NOAA predictive forecast of river flow; one on the Luckiamute and one on the Willamette. Marion SWCD was working w/USGS, sponsoring a few flow meters for a specific project. Could be very valuable for us to have data. Dan agreed it would be good for us to have, the question would be how much it would cost, who would monitor it. Andrea noted David Beatly bought and installed gauges behind TMS; she could ask if they’re still monitored. Dan will contact Todd to see if this would be good info to have.

7. Unfinished Business

A. Website update. Tom reported he is still trying to figure out the best way to make updates from the last meeting. When Karin sends out the agenda, he will post it; when minutes are approved, he will post them. He would like to have an imbedded link to flow station; would like to post nutria numbers, Madeline’s rain updates. Our website address is [www.ashcreekwcd.org](http://www.ashcreekwcd.org). Madeline suggested the drone photos; Madeline said Beatly also has a drone to take photos. Andrea and Tom discussed Streamline invoice. Dan said we need to tell Streamline the official address to send invoices to; Tom will do.

Dan said we need to have discussion regarding updating the manual, and put it on the website. Will need to think about how we want to rewrite, what form it should take.

Madeline also suggested the website should have a map showing the extent of district. Discussion. Karin suggested she or Todd could contact Polk Co. GIS for the map layer, list of addresses. Dan will contact Todd.

B. Other. None.

8. New Business

A. SDAO Conference. Tom noted they have annual conference in February in Eugene; it will be hybrid (in person and online). Sessions on governance, transparency, outreach, succession plans; he would like to attend. Would encourage all to attend. Karin noted district has training budget. Dan noted he and Ed had attended in a previous year; it is helpful to know the duties of a director and the responsibilities of the district. He would appreciate info on succession planning. Tom also noted one of the suggestions is to downsize the board.

B. Other.

1. Karin confirmed this is a budget year, and at the next meeting, board will need to appoint a budget officer and approve a budget calendar.

2. Tom will send out a draft policy manual.

9. Miscellaneous Business/Information Items

    A. Correspondence. No action required.

    B. Task Log.

1. Grants update: Andrea. Nice write up in Oregonian re: Dan Gorman at high school. Book of poetry regarding creek. TMS teacher Kevin Harry – got a grant for 3 trail grants, 2 are up; looking to find owner of preferred 3rd site (north of creek on west side). Data collection will start in February.
2. Dan. Outreach - how to do. This won’t start until spring; be thinking how to do outreach, incorporate website, etc. Tom has a rough draft of the flyer/brochure; Tom thinking of something to mail. Asked if the current tri-fold is still current. All info on website could put into a mailer. Will bring a draft to board. Consider to mail/hand out at Saturday market/rack at library? Discussion. Dan proposes setting up committee to organize outreach effort; Tom, Ed and Donna volunteered. Tom will spearhead.
3. Madeline asked what the process would be needed to get permission to post on the website. Discussion.

Roger excused at 8:30 am

Discussion continued. Dan – as far as children concerned (names/faces) need to ensure privacy rules (videos/photos, etc). Question for outreach committee to research.

1. Ed asked about Chestnut St bridge; Karin noted it is for planning, not immediate build.
2. Tom would like to have meeting of the new committee before next board meeting.

10. Adjourn. Mancil moved to adjourn; Ed seconded. Motion passed 7-0-0. Meeting adjourned 8:34 am. Next meeting is February 3rd. The outreach subcommittee will meet 1/12 at 11:00 am. via Zoom. Dan will send Zoom info to Tom.

Karin Johnson, Clerk

Minutes Approved: 02/03/2022