

**Ash Creek Water Control District
Board of Directors
REGULAR MEETING**

**Thursday, December 1, 2022
7:00 A.M.**

MEETING NOTICE & AGENDA

1. Call to Order
2. Roll Call
3. Approval of previous meeting minutes: November 3, 2022
4. Audience Comments
 - 4.1 – Bryan Dutton, Vegetation Survey
5. Director Comments
6. Reports
 - A. Finance
 - a. Monthly Report
 - B. Phone
 - C. Nutria
 - D. Engineer's Report
 - E. Subcommittee Report: Outreach
 - a. Activity Log
7. Unfinished Business
 - A. Legislative Advocacy
 - B. Associate Directors
 - C. Monmouth Urban Renewal District Amendment
8. New Business
 - A. Set date for WOU presentation
9. Miscellaneous Business/Information Items
 - A. Correspondence
 - B. Task Log
10. Adjourn

Notice of Regular Meeting

The Board of Directors of Ash Creek Water Control District will hold a Regular Meeting at 7:00 a.m. on Thursday, December 1, 2022. The meeting will be conducted via video conference. To provide comments in advance or to get videoconference attendance information, email the District Secretary at DistSec@ashcreekwcd.com, no later than 5:00 pm, November 30, 2022.

**Ash Creek Water Control District
Board of Directors
REGULAR MEETING**

Thursday, November 3, 2022

1. Call to Order. The meeting was called to order at 7:02 a.m.
2. Roll Call. Dan, Tom, Madeline, Roger, Mancil, Donna, Andrea, Ed (arr. 7:08)
3. Approval of previous meeting minutes: October 6, 2022. Mancil moved to approve the minutes as submitted; Madeline seconded. Motion passed by all present.
4. Audience Comments. none
5. Director Comments
 - A. Dan announced two items under new business; vegetation survey, Monmouth Urban Renewal expansion.
 - B. Madeline – had 1.23” precipitation. The ivy pull was held, had 9 participants and 45 liberated trees; saw turkey vultures and cedar waxwings. She also displayed I-O article, regarding the Independence City Recorder elected president of state organization (ACWCD clerk, also).
 - C. Andrea – stated that at the last meeting, she reported the creek was very low. About 2 weeks ago, she noticed the creek is 2-3 times higher and is murky. Wondered if building of the retention pond contributed to this.
(Ed arr. 7:08 am)
Mancil reported on receiving a phone call, from person who wondered why the creek went up and down; discussion.
 - D. Roger reported he will be gone next month.
 - E. Donna reported a neighbor saw a couple of coyotes on their trail cam.
 - F. Ed said he has been seeing lots of deer.
6. Reports
 - A. Finance. Andrea summarized the finance report (Att. #1).
 - a. Monthly Report – Cash in Bank: LGIP: \$358,630.15 PTB: \$2,274.24.
 - B. Phone. Mancil reported receiving a few calls. Called back property management, we do not lien properties. As noted above, we got a call regarding the creek water level.
 - C. Nutria. Ed summarized the monthly nutria report (Att. #2). 5 caught, 50 traps out. Andrea reported she hasn't seen any; neither has Ed.
 - D. Engineer's Report. No report.
 - E. Subcommittee Report: Outreach. Tom reported:
 - a. Activity Log. Had one email contact, possible board interest. Will log phone calls. Working w/Todd on getting a map. A mailer has been put together, will wait until after the election to mail it out; will have something to show the board next month. Put all of 2022 minutes on the website. Madeline asked if there is interest in drone flights in the winter to see creek flow, where wetlands occur. Andrea noted that David Beatley has a drone he purchased through our grant; she can contact him to see if there is interest.
 - b. Dan reported that Todd passed on an email contact regarding board interest; responded, inviting to them attend.

7. Unfinished Business

A. Legislative Advocacy. No comments; pass to next meeting.

B. Associate Directors. Tom reported on other districts with assistant directors. He will download the application, bring to board next month if interest. Dan asked about qualifications; and where to find. Tom hopes requirements are different; he will look into. Mancil stated he has been talking with the contact for Inspiration Garden; perhaps someone from that group - Master Gardeners - would be interested. He will visit with her. Tom noted our sign is missing from the garbage can; discussion re: replacing it.

8. New Business

A. Dan reported that Bryan Dutton would like to make a report on the vegetation survey. He suggested meeting mid-November; will send full report around end of November, and make a 15-minute presentation at the December meeting. He would also like to do a longer 'show and tell' for the board in early 2023. He also wants to extend the contract to Dec 21, 2022. Discussion. Consensus for timeline of activity.

ACTION:

Tom moved to extend the vegetation survey contract to Dec 31, 2022; Donna seconded. Motion passed by all present.

Discussion of presentation in January; would like it to be in person, if possible. Karin will look into possible sites. Dan will see if they have a preferred site to hold the meeting.

B. Dan noted an email was forwarded to board regarding the city of Monmouth extension of their Urban Renewal District; it would extend the size and number of projects. Dan noted he lives in the area affected, does not think will affect his bias. Proposes an increase of maximum indebtedness; extends deadline to 2034. What is wanted from the district is if we are against extension of the district and indebtedness, to send them notice. If 75% of taxing districts are opposed, then they would not go forward. Some projects would affect Ash Creek - 12" water line on 99W; NE pump station trunk line; installation of trail system along Ash Creek; turn Craven into a major collector. Maps show industrial use in an area bounded by the north fork of Ash Creek, going toward the sewage lagoons and includes the junction of north and middle forks. Lots of impact to creek in Monmouth. They suggest some of funds received from the tax increment would go to the districts affected.

Madeline said that in review of the map, she was dismayed to see property between 99 & Riddell designated as low density residential; it is in a conservation easement.

Andrea asked for pros and cons. Heard some cons; what are pros. Dan stated that if we look at the documents, we can see that some money would be coming to our district. There are some impacts to the creek, would need to send engineer to review; the new tax increment revenue would help offset the costs. We have lots of funds in reserve, would like to keep them there for our projects. If we are getting new expenses, we would need revenue to fund them. Feels from the point of view of ACWCD, we should not oppose this extension, since there are going to be

costs associated with the projects. Discussion. Must make decision to Monmouth by Dec. 3rd, two days after the next meeting. What is being asked – is it to approve the URD expansion or approve expansion and projects? He will research and meet with the Monmouth representative as to what is being requested, so ACWCD can formulate a proper response. Dan and Mancil will get together to meet w/Monmouth, will then formulate our response at the next meeting. Andrea would like to get information from Todd; Dan will contact him. Madeline offered to go w/Dan and Mancil. Dan will make arrangements.

C. Karin reported:

1. Received questionnaire from SDIS for cyber security; asked if Tom could help complete it. Consensus.
2. She will be out of state for the December meeting. Asked if Dan could record the meeting and have someone take basic notes. Discussion of recording meetings.
3. Tom asked if anyone is opposed to changing the meeting time. Discussion; will continue to look at.

9. Miscellaneous Business/Information Items

- A. Correspondence. No action required.
- B. Task Log. Tom will send activity log at the beginning of each month.

10. Adjourn. With no further business, Mancil moved to adjourn; Ed seconded. Passed by all present.

Meeting adjourned at 8:23 am.

ACWCD Board of Directors Tracking Log 2021-22

Project	Assigned	Person Assigned	Status		Comments
			Pending	Completed	
Buy laptop	05/07/2020	Karin	x		Purchase laptop & Office 365
Policy binder to Tom	11/04/2021	Karin		x	emailed
Website, records	11/04/2021	Karin/Tom/Andrea			Go to storage unit/Karin to put agenda packets & minutes on website
Topics of Board importance	11/04/2021	Board			bring ideas to Dec meeting
Take old laptop to Tom	11/04/2021	Karin			
Geo engineer report	12/2/2021	Todd			
Outreach	-12/2/2021 1/6/2022	-Andrea/Board -Tom/Ed/Donna		x	-Farmer's Market booth; mailings; car in parade -Subcommittee formed
Grants update	12/2/2021			x	
Vegetation survey	12/2/2021				
Update Policy Manual	01/06/2022	Board			Ongoing
Mercury/TMDL letter from DEQ	02/03/2022	Todd		x	
Ash Creek scouring at Riverview Park	02/03/2022	Todd		x	Visit with Independence PW - done
Outreach subcommittee	06/02/2022	committee	x		meet for further outreach planning / ONGOING
Sign resolution	06/02/2022	Dan		x	
Sign contract	06/02/2022	Dan			
Flyers to Mancil	07/07/2022	Karin		x	
File budget notices, w/County Assessor	06/30/2022	Karin		x	File no later than July 15th (filed 7/12)
File budget document w/Co. Clerk	6/30/2022	Karin		x	File no later than Sept 30th (filed 9/22)
File Report in Lieu of Audit	9/1/2022	Karin		x	File no later than Sept 30th
Create Outreach Comm. Activity Log	9/1/2022	Tom	x		
Associate Directors, add'l information	10/6/2022	Tom	x		Future meeting discussion
Legislative Advocacy	10/6/2022	Dan	x		Future meeting discussion