

**Ash Creek Water Control District
Board of Directors
REGULAR MEETING**

**Thursday, January 4, 2024
7:00 A.M.**

MEETING NOTICE & AGENDA

1. Call to Order
2. Roll Call
3. Approval of minutes: December 7, 2023 – Regular Meeting
4. Audience Comments
5. Director Comments
6. Reports
 - A. Finance: Monthly Report
 - B. Phone
 - C. Nutria: Monthly Report
 - D. Engineer's Report
7. Unfinished Business
 - A. District Laptop
8. New Business
 - A.
9. Miscellaneous Business/Information Items
 - A. Correspondence
 - B. Task Log
10. Adjourn

Notice of Regular Meeting

The Board of Directors of Ash Creek Water Control District will hold a Regular Meeting at 7:00 a.m. on Thursday, January 4, 2024. The meeting will be conducted via video conference (see link below). To provide comments in advance, email the District Secretary at DistSec@ashcreekwcd.com, no later than 5:00 pm, January 3, 2024.

Zoom link: <https://us06web.zoom.us/j/82158510794?pwd=TVVFdmlCa1BUQVdWeUpmK01halErUT09>

**Ash Creek Water Control District
Board of Directors
Minutes**

Thursday, December 7, 2023

1. Call to Order. The meeting was called to order at 7:06 a.m. via Zoom by Vice-Chair Tom Wilson. (Chair Mancil experiencing technical difficulties and will log in as soon as able.)

2. Roll Call. Board present: Ed, Madeline, Tom, Emmanuel, Andrea, Mancil (arr. 7:28 a.m.)
Others: Karin Johnson, Todd Whitaker

3. Approval of minutes: November 2, 2023. Ed noted the meeting conclusion should be a.m. Tom moved to approve the minutes as amended; Madeline seconded. Motion passed by all board members present. (5-0)

4. Audience Comments. None.

5. Director Comments

A. Tom - nothing major to report. Neighbor saw a bobcat by river last month. Kristen Larsen will be taking a new job with State in January. They will be recruiting a new director.

B. Andrea reported: there was an article in the paper regarding planning of Chestnut Street bridge, and if it was in our district or how close; should we submit input? Emmanuel – not sure; they will need to do a flood study, we could help with. Discussion; consensus that if impacts creek we could provide input, assist.

C. Madeline reported there was 4.81" precipitation in November; 6.42" in 2022 and 5.93" in 2021. She asked how we could put additional area near south fork; Todd said likely through the annexation process.

D. Madeline sent a letter in support of the Dutton proposal; read aloud to Board. (Att. #1) Brief discussion – if agreed to by landowners, it would allow a drone to film above creek. Discussion. Karin to send letter to Board.

E. Emmanuel; Luckiamute Watershed Council research project kick off meeting is tonight. He reviewed the agenda with the Board and will provide a meeting summary to this board.

Mancil arr. 7:28 a.m.

F. Mancil had feedback re: meeting at Indy Commons – easier to do meetings via Zoom.

6. Reports

A. Finance: Monthly Report. Andrea summarized the finance report (Att. #2).
Cash in Bank: LGiP - \$458,322.02; PTB - \$6,230.15. Checks: #2292, \$189.00, Ascension (last month); 2293, \$140.00, SDAO (dues); 2294, Ascension, \$196.00 (this month). Tom asked about getting sign in authority to see reports; he will contact Barak directly.

B. Phone. Tom reported – 1 phone call, from Madeline (looking for letterhead).

C. Nutria: Monthly Report. Ed summarized the report (Att. #3): 3 caught, 53 traps out.

D. Engineer's Report. Mancil thanked Todd for all answers to board questions. Todd also reported:

- Reached out to West Consultants for budgetary estimate to remodel Ash Creek; should have something for the January meeting.

7. Unfinished Business

- see engineer report.
- see Madeline's report regarding letter of support for Dutton request.

8. New Business

A. Tom – computer. It has been on the task log for many years. Got the old one from Karin; still trying to get in. Summit can get in without the password and can put information on a thumb drive. He will keep trying, but would like authority from board to take it to Summit, and authority to purchase new one. Discussion. Tom will research what is available and report back.

Tom made motion to authorize up to \$200 to Summit to retrieve information off the laptop; Madeline seconded. Passed by all present. Discussion of buying one for clerk position, and another for chair. Todd will check with county to see if there is a government purchasing contract we could piggyback from.

9. Miscellaneous Business/Information Items

A. Correspondence. No action required. Ed reported the annual SDAO conference is in Seaside in February. Karin reported annual renewal info was sent to WHA.

B. Task Log. Add research of laptop purchase.

10. Adjourn. Tom moved to adjourn; Ed seconded.

Meeting adjourned 7:51 a.m.

Zoom link: <https://us06web.zoom.us/j/82158510794?pwd=TVVFdmlCa1BUQVdWeUpmK01halErUT09>

ACWCD Board of Directors Tracking Log 2023-24

Project	Assigned	Person Assigned	Status		Comments
			Pending	Completed	
Buy laptop	05/07/2020	Karin	x		Purchase laptop & Office 365
Website, records	11/04/2021	Karin/Tom/Andrea			Go to storage unit/Karin to put agenda packets & minutes on website
Take old laptop to Tom	11/04/2021	Karin			
Update Policy Manual	01/06/2022	Board			Ongoing
Outreach subcommittee	06/02/2022	committee	x		ONGOING
Create Outreach Comm. Activity Log	9/1/2022	Tom	x		ONGOING
Approved minutes to Tom for website	1/5/2023	Karin	x		ONGOING
LB-50 & Budget Resolution to County	6/1/2023	Karin		x	Filed
File Report in Lieu of Audit		Karin		x	File no later than Sept 30th
File copy of budget with County Clerk				x	File no later than Sept 30th
Question re: board repr for businesses	8/3/2023	Karin		x	9/07 - Tom will contact SDAO regarding members
Hybrid meeting / Indy Commons	10/5/2023	Tom	x		
Laptop to Tom	10/5/2023	Karin		X	
Dutton request for landowner list	11/2/2023	Madeline	x		will be coordinator
Research Laptop options	12/7/2023	Tom	x		