

Ash Creek Water Control District
Board of Directors
REGULAR MEETING

Thursday, May 2, 2024
7:00 A.M.

MEETING NOTICE & AGENDA

1. Call to Order
2. Roll Call
3. Approval of minutes:
 - A. April 4, 2024
4. Audience Comments
5. Director Comments
6. Reports
 - A. Finance: Monthly Report
 - B. Phone: Monthly Report
 - C. Nutria: Monthly Report
 - D. Engineer's Report
7. Unfinished Business
 - A. Board vacancies
 - B. District Clerk position
8. New Business
 - A. Meeting date/time
9. Miscellaneous Business/Information Items
 - A. Correspondence
 - B. Task Log
10. Adjourn

Notice of Regular Meeting

The Board of Directors of Ash Creek Water Control District will hold a Regular Meeting at 7:00 a.m. on Thursday, May 2, 2024. The meeting will be conducted via video conference (see link below). To provide comments in advance, email the District Secretary at DistSec@ashcreekwcd.com, no later than 5:00 pm, May 1, 2024.

Zoom link:

<https://us06web.zoom.us/j/82158510794?pwd=TVVFdmlCa1BUQVdWeUpmK01halErUT09>

Ash Creek Water Control District
Board of Directors
REGULAR MEETING

Thursday, April 4, 2024

1. Call to Order. The meeting was called to order at 7:09 a.m. by chair Mancil Russell via Zoom.

2. Roll Call. Board present: Mancil Russell, Tom Wilson, Emmanuel Goicochea, Madeline Hall, Ed Matteo, Andrea Melendy

Others: Karin Johnson, Clerk; Todd Whitaker, Engineer; Marilyn Morton, Jennifer Ward, Dallas

3. Approval of minutes:

A. March 7, 2024 – Regular Meeting. Madeline moved to approve the minutes as submitted; Tom seconded. Unanimously approved.

B. March 18, 2024 – Outreach Subcommittee. Provided for Board information.

4. Audience Comments. None

a. Karin invited Marilyn Morton to visit; she is interested in the clerk's position.

5. Director Comments

A. Madeline reported:

a.1. Precipitation was 5.81". It was 4.33" last year.

a.2. Contacted Henry Hughes of Write Place; takes people out to a natural area, then has them write about it. She mentioned the possibility of helping with outreach along Ash Creek, perhaps an ivy pull. Bryan Dutton is also a possible other person to reach out to re: grants.

a.3. She mentioned there are many active birds in her area.

B. Tom reported he went to a meeting with homeowners regarding Gentle Woods Park. They are looking to make an organization of people interested in the park. Great opportunity for outreach. Andrea asked him about Maya Cook potentially on the board; discussion. He will look into her qualifications more.

C. Ed noted the ground is still very wet.

D. Andrea reported she will be gone for the next meeting. (Apr 30-May 15.) She will turn over all things to Tom. She did send information to previous grant recipients.

6. Reports

A. Finance: Monthly Report. Andrea reported:

Cash in Bank: LGIP - \$460,365.74; PTB - \$5,946.43

Checks: Ascension Accounting - \$77.00

B. Phone: Monthly Report. Tom reported we received one call from a person outside of Medford; a developer working w/someone in Monmouth. He is interested in any work done on the property. Called them back, asked for more detailed information regarding where the property is located; no return call as of yet.

C. Nutria: Monthly Report. Ed reported 4 were caught, 52 traps are out. Mancil noted the program is doing really well. Tom asked for an update; conditions of traps, etc. Ed reported we originally had 100 traps; we have 25 on hand in addition to those loaned out. Lost some over the years, etc. Discussion of nutria – are they gone, moving their habitat area, etc.

D. Engineer's Report. Todd reported: no new items to report.

7. Unfinished Business

A. Discussion: Board Outreach. Tom would like discussion of other programs, of how the district could take advantage. There is a place for Emmanuel to shine – Facebook, newsletter. Emmanuel stated he is happy to take on Facebook, explained how it would work. Also talked about investing in email newsletter software - history of the district, board profiles, etc.

Tom moved to approve moving forward with email newsletter and Facebook page, with a budget of up to \$2,000.00; Mancil seconded. Motion passed by all present.

Andrea asked about a bill; we paid for Streamline for one year last January and have not received a bill this year. Tom will contact them.

B. Mancil asked about the meeting time; is it a hindrance. Discussion. Board to think about pros and cons of moving date and time.

C. District Clerk position. Mancil noted Marilyn is here as a potential hire.

8. New Business

A. Vacant Director position(s) – potential applicant.

B. Amend Budget Calendar. Johnson requested amendment; after discussion, consensus to amend. Budget Committee will be May 16th; adopt budget June 20th. Both at 6:30 pm

C. Potential District Partnership(s). Tom has reached out to Gentle Woods Park people, invited them to board meetings.

9. Miscellaneous Business/Information Items

A. Correspondence. Bond coverage needs to be raised for the Report in Lieu of Audit; Karin suggested to raise it to \$100,000. Ed so moved; Mancil seconded. Passed by all board present.

B. Task Log. Add: Recruit budget committee members / raising bond.

C. Ed visited with Lavay Jeffries, went to the site of the trestle removal; it has grown over can't see the remaining portion.

D. Madeline asked about Bryan Dutton study w/drones; could he apply with us for that? Andrea said yes. Tom asked if we should consider raising the grant amount. Discussion; bring to budget committee.

10. Adjourn. With no further business, Ed moved to adjourn, Madeline seconded. Passed by all present at 8:05 am.

ACWCD Board of Directors Tracking Log 2023-24

Project	Assigned	Person Assigned	Status		Comments
			Pending	Completed	
Buy laptop	05/07/2020	Karin	x		Purchase laptop & Office 365
Website, records	11/04/2021	Karin/Tom/Andrea			Go to storage unit/Karin to put agenda packets & minutes on website
Take old laptop to Tom	11/04/2021	Karin			
Update Policy Manual	01/06/2022	Board			Ongoing
Outreach subcommittee	06/02/2022	committee	x		ONGOING
Create Outreach Comm. Activity Log	9/1/2022	Tom	x		ONGOING
Approved minutes to Tom for website	1/5/2023	Karin	x		ONGOING
LB-50 & Budget Resolution to County	6/1/2023	Karin		x	Filed
File Report in Lieu of Audit		Karin		x	File no later than Sept 30th
File copy of budget with County Clerk		Karin		x	File no later than Sept 30th
Question re: board repr for businesses	8/3/2023	Karin		x	9/07 - Tom will contact SDAO regarding members
Hybrid meeting / Indy Commons	10/5/2023	Tom	x		
Laptop to Tom	10/5/2023	Karin		X	
Dutton request for landowner list	11/2/2023	Madeline	x		will be coordinator
Research Laptop options	12/7/2023	Tom	x	X	2 new laptops purchased
Search for clerk	1/1/2024	Board	x		
Recruit budget committee members	4/4/2024	Board	x		
Raise bond to \$100,000	4/4/2024	Karin	x		