

**Ash Creek Water Control District
Board of Directors
REGULAR MEETING**

**Thursday, June 2, 2022
7:00 A.M.**

MEETING NOTICE & AGENDA

1. Call to order
2. Roll Call
3. Approval of previous meeting minutes: May 5, 2022
4. Audience Comments
5. Director Comments
6. Reports
 - A. Finance
 - a. Monthly Report
 - B. Phone
 - C. Nutria
 - D. Engineer's Report
 - E. Subcommittee Report: Outreach
7. Unfinished Business
 - A.
8. New Business
 - A. Public Hearing: Budget Adoption
Resolution #2022-01
9. Miscellaneous Business/Information Items
 - A. Correspondence
 - B. Task Log
10. Adjourn

Notice of Regular Meeting

The Board of Directors of Ash Creek Water Control District will hold a Regular Meeting at 7:00 a.m. on Thursday, June 2, 2022. The meeting will be conducted via video conference. To provide comments in advance or to get videoconference attendance information, email the District Secretary at DistSec@ashcreekwcd.com, no later than 5:00 pm, June 1, 2022.

**Ash Creek Water Control District
Board of Directors
REGULAR MEETING**

**Thursday, May 5, 2022
MINUTES**

1. Call to order. The meeting was called to order at 7:00 am by Chair Dan Farnworth via videoconference.

2. Roll Call. Board present: Dan Farnworth, Madeline Hall, Mancil Russell, Andrea Melendy, Tom Wilson, Ed Matteo, Roger Webber (Donna Schuyler excused)
Others present: Karin Johnson, Anne Scheck

3. Approval of previous meeting minutes. Minutes of April 7, 2022 were submitted in the agenda packet. Roger moved to approve the minutes with the correction of Scrivener's errors; Mancil seconded. Approved by all present.

4. Audience Comments.

4.1. Billy Whisenant addressed board. He lives on the creek, is here to see what's going on with the creek. Responded to mailed postcard. Dan encouraged him or others he may know to get involved. Whisenant asked the main purpose of the District, to which Dan responded it is to reduce flooding and to mitigate flood damage. The district runs from Dallas to Independence. The district also helps to maintain the riparian area. Dan suggested to Tom to put the formation documents on the website.

5. Director Comments.

A. Andrea shared that we got wonderful batch of thank you cards from David Beatley's sixth-graders and asked if some could be placed on our website.

B. Madeline – Precipitation report: 5.68" April, last year 0.39". She shared a photo of a bird in her pond. She had an odd-looking coyote show up. Regarding Monmouth & Riddle Road construction - they are putting in new water/sewer for the development. Concerned about possibility of debris getting in creek. She received a letter that a permit request for 151 houses is on hold.

C. Ed asked Tom if he received photos from the spot where a portion of the bank fell away by the walking path. Tom shared photos. Discussion; Dan reported Todd has willow stakes. Brief discussion. Dan noted that willows are kind of a stop gap measure.

D. Dan - Todd has willow cuttings and will try to plant in a week. Attended a webinar on remote access. Have to be able to provide remote access if we go back to in-person meetings; he will follow up. TMDL letter to go to Karin for retention. Tom asked Dan to explain what TMDL is.

6. Reports

A. Finance. Andrea reported:
Summarized Monthly Report (attachment #1). LGIP - \$374,371.79; PTB \$5420.13. Went over accounts payable invoices. Tom has reimbursements for outreach program.

B. Phone. Mancil reported no calls received. Reported receiving two calls from "611". Discussion of Network Solutions; Dan will forward recent correspondence.

C. Nutria. Ed summarized report (attachment #2): 2 caught this month; 52 traps out, 2 turned in. 1 caught in old town, the other in south Independence. Tom asked how they are disposed of; Ed explained they are placed in a trash bag & into a garbage can. Dan explained the program to Billy.

D. Engineer's Report. Todd was unable to attend; Dan provided information from correspondence from Todd:

1. Drone - there is a company willing to run a drone along the creek, take pictures for us to use to ID areas with need for vegetation removal or other needs. Answers to last month's questions: a 3D model is available with their website; there would be a corridor on the creek of 200' on either side; it does not include video but can provide it if required; altitude is 375'; photos are suitable for importing into Arc GIS; mosaics and images could be downloaded onto the website. Todd also noted timing is an issue, as trees are starting to leaf out; spring is probably not ideal. Todd has tentatively rescheduled spring flight. How does Board want to follow up; discussion. Board consensus to move forward with spring and fall drone inspection. Dan suggested that all information, including WOU vegetation study, be gathered in one place.

Madeline moved to approve the proposal by Silvi-Pi for spring and fall drone work for approximately \$1300; Tom seconded. Motion passed by all present.

E. Subcommittee Report: Outreach. Tom reported: they are ready for being at the Farmers Market at the bank this Saturday; Mancil has a 10x10 waterproof canopy they could borrow, if wanted. Ed and Mancil will meet Tom there. Looking at doing another in June.

7. Unfinished Business. None.

8. New Business

A. Dan reported receipt of notice from City of Independence for the intent to create vertical housing zone. He summarized the notice and process; Karin provided information as was given to her by the city planner. Lengthy discussion. Board consensus to not opting out.

B. Tom reported Todd talked with Ms. Bush, gave her a recommendation and asked if there is any follow-up needed on our part. Dan said that Todd did visit with her and the ball is now in her court. Andrea noted we can always revisit this if something arises in the future. All agreed.

9. Miscellaneous Business/Information Items

A. Correspondence. No action needed.

B. Task Log. Dan reported we will update policy manual later in the year, then put on website. Tom would like to see a board recruitment package. Tom noted special elections for appointed terms. Laptop – Karin & Tom continuing to work on this. Records on the website will be a continuing process. Records retention at storage an ongoing project.

10. Adjourn. Roger moved, Mancil seconded to adjourn. Motion passed by all present.

Meeting adjourned at 8:25 am.

ASH CREEK WATER CONTROL DISTRICT
Resolution #2022-01

RESOLUTION ADOPTING THE BUDGET

BE IT RESOLVED that the Board of Directors of the Ash Creek Water Control District hereby adopts the budget for Fiscal Year 2022-24 in the total of \$632,854 now on file at the Independence City Hall, 555 South Main Street, Independence, Oregon.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the two-year Fiscal Year beginning July 1, 2022, and for the purposes shown below are hereby appropriated:

General Fund		Project Reserve Fund	
Personal Services	\$ -0-	Personal Services	\$ -0-
Materials & Services	\$ 258,110	Materials & Services	\$ -0-
Capital Outlay	\$ -0-	Contingency	\$ 182,398
Transfers	\$ 23,498	Total	\$ 182,398
.....	\$ -0-		
Contingency	\$ 50,000		
Total	\$ 331,608		
		Fund	
		Personal Services	\$ -0-
		Materials & Services	\$ -0-
		Capital Outlay	\$ -0-
		\$ -0-
		Contingency	\$ -0-
		Total	\$ -0-
		TOTAL APPROPRIATIONS	
		ALL FUNDS	\$ 514,006
		Unappropriated Ending Fund Balances and Reserves: \$	0

RESOLUTION IMPOSING THE TAX

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed for tax year 2022-23 and 2023-24 upon the assessed value of all taxable property within the district:

- (1) At the rate of \$.1069 per \$1,000 of assessed value for permanent tax rate.

RESOLUTION CATEGORIZING THE TAX

BE IT RESOLVED that the taxes imposed for Fiscal Year 2022-23 and 2023-24 are hereby categorized for the purposes of Article XI section 11b as:

	General Government Limitation	Excluded from Limitation
<u>Tax Year 2022-23</u>		
General Fund	\$ <u>.1069</u> /\$1,000	
Debt Service Fund		\$ <u>-0-</u>
<u>Tax Year 2023-24</u>		
General Fund	\$ <u>.1069</u> /\$1,000	
Debt Service Fund		\$ <u>-0-</u>

The above resolution statements were approved and declared adopted on this 2nd day of June, 2022.

CHAIR

SIGNATURE

ACWCD Board of Directors Tracking Log 2021-22

Project	Assigned	Person Assigned	Status		Comments
			Pending	Completed	
Buy laptop	05/07/2020	Karin	x		Purchase laptop & Office 365
Policy binder to Tom	11/04/2021	Karin		x	emailed
Website, records	11/04/2021	Karin/Tom/Andrea			Go to storage unit/Karin to put agenda packets & minutes on website
Topics of Board importance	11/04/2021	Board			bring ideas to Dec meeting
Take old laptop to Tom	11/04/2021	Karin			
Geo engineer report	12/2/2021	Todd			
Outreach	-12/2/2021 1/6/2022	-Andrea/Board -Tom/Ed/Donna		x	-Farmer's Market booth; mailings; car in parade -Subcommittee formed
Grants update	12/2/2021			x	
Vegetation survey	12/2/2021				
Update Policy Manual	01/06/2022	Board			Ongoing
Mercury/TMDL letter from DEQ	02/03/2022	Todd		x	
Ash Creek scouring at Riverview Park	02/03/2022	Todd		x	Visit with Independence PW - done