**Ash Creek Water Control District**

Board Meeting – **March 6, 2025**

Pre-meeting gathering at 6:45 PM, board meeting begins at 7 PM

The meeting will be an in-person event held at Indy Commons,

Zoom will also be available: https://us06web.zoom.us/j/82158510794

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Minutes – February 6, 2025 (minutes attached)
4. Audience Comments
5. Director Comments
6. Reports
7. Finance: Monthly Report
8. Phone: Monthly Report
9. Nutria: Monthly Report
10. Precipitation: Monthly Report
11. Engineer’s Report
12. Unfinished Business
13. Trestle Cleanup
14. Events by Friends of Gentlewoods, Luckiamute Watershed Council
15. May 2025 election
16. New Business
17. Visit with Gabriella Dominge, Environmental Education Specialist
18. ACWCD work on flood mitigation

1. The group's past work installing holding ponds for flood mitigation

2. Any current plans for installing holding ponds and the group's opinion on installing more if needed?

1. Potential new board member to fill out full board roster (for now)
2. Training for Public Meeting Law, Ethics, and/or Board Roles & Responsibilities
3. Other new business
4. Miscellaneous Business/Information Items
5. Correspondence

10. Adjournment: Discussion of future meeting dates/times/locations

**Ash Creek Water Control District**

Meeting of Board February 6, 2025, 7 PM, Indy Commons, Main Street, Independence, with Zoom option (https://us06web.zoom.us/j/82158510794)

**MINUTES**

1. Mancil called the meeting to order at 7 PM.
2. Those present: Tom Wilson, Andrea Melendy, Ed Matteo, Molly Barbano, Madeline Fisher, Mancil Russell, Todd Whitaker, Brooke Getty. Guest Jordan Perez, new director of Luckiamute Watershed Council. Staff: Marilyn Morton. Absent: Emmanuel Goicochea
3. Brooke Getty was sworn in and becomes Director #5 on Ash Creek Water Control District.
4. Approval of Minutes: Ed noted a correction to the minutes on the actual number of traps (53) needed to be made. The change will be made. Ed moved to approve the December minutes, Madeline 2nd, motion passed unanimously
5. Audience Comments: Jordan Perez was introduced.
6. Director Comments:

Dan Farnsworth (former chair of ACWCD) sent a note to say his wife had passed and that her service will be Saturday, March 15, 1 PM, at Good Samaritan Episcopal Church in Corvallis.

1. Reports
2. Finance (Tom): Gave the financial report which was in the agenda packet. This report covers December figures, as January is not yet available. He has moved $5,000 to checking to cover Board Insurance through SDIS and web expenses. ACWCD needs more policy in place; SDIS will do an audit (free). Tom will schedule this. He has worked with the auditor for preparation of 1099(s).
3. Precipitation (Madeline):

Dec. 2024, 8.5”

Dec. 2023, 7.76”

Dec. 2022, 7.35”

Dec. 2021, 11.81”

Jan. 2025, 3.44”

Jan. 2024, 10.33”

Jan. 2023, 5.25”

Jan. 2022, 4.73”

Jan. 2021, 9.42”

Madeline also mentioned an article in Capital Press was printed about expanding Washington farmland buckers. She’s still tracking the emerald ash borers. In the spring students will be back to tinstall more traps. Discussion continued on insect infestation.

1. Phone (Andrea): She turned the phone over to Ed. No significant phone calls have been received.
2. Nutria (Ed): In November 53 traps were out; in December 52 were. Ed detailed number of animals spotted/captured for those months.
3. Engineer’s Report: Nothing to report at this time
4. Unfinished Business
5. Tom received the District voting update document, which Marilyn will get to the county tomorrow for the elections being held in May. Neither Andrea nor Mancil are planning to continue their membership in ACWCD. Here is the slate of director positions that will be open in the May 2025 election:

Position 1, Tom H Wilson, term expires 6-30-2027

Position 2, Emmanuel Goicochea, term expires 6-30-2027

Position 3, Vacant (Madeline’s term expires 6-30-25, she plans to apply to have her name on the ballot for another 4-year term)

Position 4, Molly Barbano, term expires 6-30-2025

Position 5, Brooke Getty, term expires 6-30-2027

Position 6, Ed Matteo, term expires 6-30-2027

Position 7, Vacant, an elected person’s term will expire 6-30-2029

Position 8, Vacant, an elected person’s term will expire 6-30-2029

Position 9, Vacant, an elected person’s term will expire 6-30-2029

1. The board was reminded to always use the official Director email when communication on behalf of ACWCD, as it protects private/personal email to follow this protocol.
2. Jordan reported on clean-up at Pioneer Park, noting its success. Volunteers from Friends of Gentle Woods, Independence Public Works, Independence Parks Department, Luckiamute Watershed Council, and Ash Creek Water Control District all participated. He described the debris collected and removed and the positive impact on the stream.
3. Molly discussed the March 1st event, and asked about spending grants and dollars allocated in the ACWCD for this purpose.
4. New Business:
5. Jordan said a new outreach event will be presented in Spanish at Colonia Amistad. Presentations will be made by OSU Extension and Polk Soil and Water Conservation. Food will be provided using funds from ACWCD. This presentation will reach an under-represented population.
6. May 10 will be a Spanish language bird walk in conjunction with several other agencies. Jordan discussed other upcoming activities that will access ACWCD funding. Luckiamute Watershed Council has had its first planning of the season. Tom brought a flyer to share that details these projects.
7. On Earth Day (April 19) Luckiamute Watershed Council will have a mitigation event to manage several invasive species.
8. There was a discussion about getting ACWCD funding to Luckiamute Watershed Council. An idea to shift funding from the original intended use to a more immanent need was addressed. The amounts needed for each project are relatively equal. Mancil moved to allow for repurposing funds as discussed, Molly 2nd, motion passed unanimously.
9. The trestle cleanup was addressed. The hold up is the railroad, who is not interested in helping though the property under consideration is on railroad right of way. Jordan will follow up on this project and bring a report back to a future meeting.
10. How should funding from ACWCD be accessed? By consensus the board decided that a work order or invoice form should be presented to the treasurer that describes the hours and a job description. The total Luckiamute Watershed Council ask is expected to be $125,790.

10. Miscellaneous Business/Information Items

1. Andrea would like Brooke to take over the grant program; they will meet together prior to the next meeting to make this transition.
2. Correspondence – only that discussed earlier
3. Future meeting date/time/location: pre-meeting gathering to begin at 6:45, with official meeting at 7 PM. Mancil will look into available locations, a selection will be made and reflected on the next agenda package.
4. Adjournment: Ed moved to adjourn the meeting, Madeline 2nd, motion passed unanimously. Meeting was adjourned at 8 PM.

***Noted: for future agenda packets only a link to relative communication will be provided.***

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| --- | --- | --- | --- | --- |
| **Financial Reports for Ash Creek Water Control District for 3-6-2025 meeting** | | | |  |
|  |  |  |  |  |
| **Pioneer Trust Bank 2025** |  |  |  |  |
|  | **Date** | **Credit** | **Debit** | **Running Balance** |
| Beginning Balance | 1/1/2025 |  |  | $ 5,950.93 |
| Ascension Accounting | 1/2/2025 |  | $ 249.67 | $ 5,701.26 |
| Ascension Accounting | 1/3/2025 |  | $ 54.00 | $ 5,647.26 |
| Xfer from LGIP | 1/14/2025 | $ 5,000.00 |  | $ 10,647.26 |
| 2338, Streaming Annual | 1/10/2025 |  | $ 1,260.00 | $ 9,387.26 |
| 2339, Marilyn Morton | 1/8/2025 |  | $ 200.00 | $ 9,187.26 |
| 2340, SDIS Annual | 1/10/2025 |  | $ 2,780.00 | $ 6,407.26 |
| Interest | 1/31/2025 | $ 3.63 |  | **$ 6,410.89** |
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| **LGIP - State of Oregon, through 2024** |  |  |  |  |
|  | **Date** | **Credit** | **Debit** | **Running Balance** |
| Beginning Balance | 1/1/2025 |  |  | $ 530,840.29 |
| Polk County Treasury, Tax | 1/8/2025 | $ 847.02 |  | $ 531,687.31 |
| Debits, Transfer to checking | 1/14/2025 |  | $ 5,000.00 | $ 526,687.31 |
| Polk County Treasury, Tax | 2/3/2025 | $ 2,125.01 |  | **$ 528,812.32** |
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| **LGIP Prepaid Visa Card,205** |  |  |  |  |
|  | **Date** | **Credit** | **Debit** | **Running Balance** |
| Beginning Balance | 1/1/2025 |  |  | $ 247.26 |
| Debits, none to date |  |  |  | $ 247.26 |
| Credits, none to date |  |  |  | **$ 247.26** |
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| **Comparative Statement of Assets:** | 12/31/2024 | 1/31/2025 | Gain/Loss |  |
| LGIP | $ 528,812.32 | $ 530,840.29 | $ (2,027.97) |  |
| Pioneer Trust Bank | $ 6,410.89 | $ 5,950.93 | $ 459.96 |  |
| **TOTALS** | **$ 535,223.21** | **$ 536,791.22** | **$ (1,568.01)** |  |

**Board of Directors, Positions & Terms**

Mailing Address & Phone Number for all Directors:

PO Box 81, Independence, OR 97351

503 779-9869

**Director #1**

Tom Wilson

Term: 2027

Email: director1@ashcreekwcd.com

**Director #2**

Emmanuel Goicochea

Term expires: 2027

Email: director2@ashcreekwcd.com

**Director #3**

Madeline Fisher

Term expires: 2027

Email: director3@ashcreekwcd.com

**Director #4**

Molly Barbano

Term expires: 2026

Email: director4@ashcreekwcd.com

**Director #5**

Brooke Getty

Term expires: 2027

Email: director5@ashcreekwcd.com

**Director #6**

Ed Matteo

Term expires: 2027

Email: director6@ashcreekwcd.com

**Director #7**

Mancil Russell

Term expires: 2025

Email: director7@ashcreekwcd.com

**Director #8: Position Vacant**

**Director #9**

Andrea Melendy

Term expires: 2025

Email: director9@ashcreekwcd.com

**Links to SDAO/SDIS electronic**

**correspondence:https://mail.google.com/mail/u/0/?ui=2&ik=e557a0b5fc&view=lg&permmsgid=msg-f:1823809628645960398&ser=1**

[**https://www.magnetmail.net/actions/email\_web\_version.cfm?ep=WR3zYkspt41BnMmEPt\_H\_dAwjixEfcDBGW2qLaDnmOgBAV3wx\_BIomeBmBiZvgvlZwgPOBGnI6qNOU58Vpf4Lq4BUeo3UXPyUbeTsfvRcabp8\_lV8o7X0fX4M4ySJpJd**](https://www.magnetmail.net/actions/email_web_version.cfm?ep=WR3zYkspt41BnMmEPt_H_dAwjixEfcDBGW2qLaDnmOgBAV3wx_BIomeBmBiZvgvlZwgPOBGnI6qNOU58Vpf4Lq4BUeo3UXPyUbeTsfvRcabp8_lV8o7X0fX4M4ySJpJd)

[**https://www.magnetmail.net/actions/email\_web\_version.cfm?ep=WR3zYkspt41BnMmEPt\_H\_dAwjixEfcDBGW2qLaDnmOjH3nj7Xlbf15YizhlS9d5d95b-7SZsfPB-XGmHVphBW4sX7sm3V4jM1jaj-6nLU80ja9yJMhHhG7ITAG\_gk5ov**](https://www.magnetmail.net/actions/email_web_version.cfm?ep=WR3zYkspt41BnMmEPt_H_dAwjixEfcDBGW2qLaDnmOjH3nj7Xlbf15YizhlS9d5d95b-7SZsfPB-XGmHVphBW4sX7sm3V4jM1jaj-6nLU80ja9yJMhHhG7ITAG_gk5ov)

[**https://www.magnetmail.net/actions/email\_web\_version.cfm?ep=WR3zYkspt41BnMmEPt\_H\_dAwjixEfcDBGW2qLaDnmOizhuIypP7bssSGx9iu8\_uKdotbMhiVFy5VRo68\_2L7wF727T2iqTUBvHAPQxP3AsJdxL9OIOWAlh57sfZwp\_\_K**](https://www.magnetmail.net/actions/email_web_version.cfm?ep=WR3zYkspt41BnMmEPt_H_dAwjixEfcDBGW2qLaDnmOizhuIypP7bssSGx9iu8_uKdotbMhiVFy5VRo68_2L7wF727T2iqTUBvHAPQxP3AsJdxL9OIOWAlh57sfZwp__K)

**https://www.magnetmail.net/actions/email\_web\_version.cfm?ep=WR3zYkspt41BnMmEPt\_H\_dAwjixEfcDBGW2qLaDnmOjHubOmE4bvR4yPxdZjnAudlAISJQe7iO7vDeZgshsXiLsaRK6o9lCmyfqbN-ijM3oF1884V5\_dIpzpOy\_v7eXj**

**Chapter 5**

**Mission, Objectives and Goals**

**Mission**

The mission of Ash Creek Water Control District is to develop and maintain a functional stream; one that provides a reasonable and sustainable balance between effective floodplain management, adequate drainage of agricultural and residential lands and an appropriately supportive environment for fish and wildlife.

**Strategic Objectives**

The district will fulfill its mission through a three-part approach combining:

1. Information and education
2. Physical/maintenance activities
3. Policy work within the community

To that end, the District has established the following set of long-term strategic objectives. These strategic objectives provide the general strategy of how the District will fulfill its mission over a long-term period (10-20 yrs.).

**Goals**

The following goals identify both specific projects and general tasks anticipated for implementation during the 10-year period between 2016 and 2026. The ability of the District to complete these tasks depends on a number of factors outside the control of the District, including:

* cooperation of other agencies/landowners
* regulatory restrictions
* climatic conditions
* availability of funds

[1. Information and Education](#_Toc161823412)

[A. Develop a comprehensive understanding of the drainage basin characteristics and stream response to significant rain events.](#_Toc161823413)

[B. Maintain information on fish/wildlife species known or suspected to inhabit Ash Creek along with the needs of each, with the goal of developing a working knowledge of the natural resource issues along the stream.](#_Toc161823414)

[C. Provide public education to increase awareness of flood management and permitting issues.](#_Toc161823415)

[D. Provide director training opportunities to maximize board effectiveness.](#_Toc161823416)

[E. Maintain accurate records of District boundaries and landowners.](#_Toc161823417)

[F. Develop resources regarding best management practices (BMPs) for physical improvements.](#_Toc161823418)

[2. Physical/Maintenance Activities](#_Toc161823419)

[A. Provide routine maintenance activities to protect, restore, or improve hydraulic capacity.](#_Toc161823420)

[B. Perform in-stream work activities where improvements are necessary to protect, restore, or improve flood management objectives.](#_Toc161823421)

[C. Perform physical improvements outside the banks of the stream where these improvements will either protect property or lower peak flood levels.](#_Toc161823422)

[D. Participate in projects intended to relocate "at-risk" infrastructure or property outside of the 100-yr flood plain.](#_Toc161823423)

[E. Participate in cost-sharing projects with individual landowners or other agencies when these projects support District flood management objectives.](#_Toc161823424)

[3. Policy Work](#_Toc161823425)

[A. Acquire easements, when/where appropriate, along critical reaches of the stream to reduce encroachment and provide access for inspection, maintenance and improvements.](#_Toc161823426)

[B. Cooperate with regional planning officials and regulatory agencies in the creation or modification of floodplain development policy.](#_Toc161823427)

[C. Cooperate with regional planning officials and regulatory agencies in floodplain mapping within the Ash Creek watershed by providing support for flood map revisions within the Ash Creek watershed.](#_Toc161823428)

[D. Establish productive working relationships with other regional agencies to improve](#_Toc161823429)

[E. Perform Periodic Review of District Boundaries and consider adjustments to District boundaries, as appropriate.](#_Toc161823430)

# 1. Information and Education

## A. Develop a comprehensive understanding of the drainage basin characteristics and stream response to significant rain events.

### Goals

1. Revise hydraulic model geometry.
2. Conduct wet weather inspections during storm events.
3. Conduct dry weather inspections to evaluate channel conditions.
4. Maintain a record of maintenance and/or physical improvements.

## B. Maintain information on fish/wildlife species known or suspected to inhabit Ash Creek along with the needs of each, with the goal of developing a working knowledge of the natural resource issues along the stream.

## C. Provide public education to increase awareness of flood management and permitting issues.

### Goals

1. Develop information regarding flood management issues for distribution to the public.
2. Provide periodic reports on current projects and upcoming work to district taxpayers.
3. Maintain resources for property owners wishing to perform work in or near the stream.
4. Maintain District website.
5. Develop an informational pamphlet on District goals.

## D. Provide director training opportunities to maximize board effectiveness.

### Goals

1. Provide new Director Orientation to include Director roles/responsibilities, District
2. policies and procedures, and 10-year plan.
3. Provide continuing education opportunities for Directors pertaining to Administrative and/or Technical aspects of District.
4. Involve Directors periodically in specific work tasks to maintain connection with District activities.
5. Provide opportunities for Director field visits to enhance understanding of relevant issues or projects.

## E. Maintain accurate records of District boundaries and landowners.

### Goals

1. Maintain accurate map of District boundaries.
2. Maintain list of tax lots and owners within District boundaries.
3. Maintain list of tax lots and owners adjacent to stream within District boundaries.
4. Maintain list of tax lots and owners where District holds easements.

## F. Develop resources regarding best management practices (BMPs) for physical improvements.

### Goals

1. Coordinate with local and state agencies to develop a list of resources containing best management practices and design guidelines for stream-related work.
2. Maintain updated list on District website along with links to available documents.

# 2. Physical/Maintenance Activities

## A. Provide routine maintenance activities to protect, restore, or improve hydraulic capacity.

### Goals

1. Continue on-going control of target vegetation species.
2. Provide physical removal of trees, brush and other obstructions where required.
3. Maintain ongoing nutria eradication program to reduce temperature, nutrients, bacteria and erosion.

## B. Perform in-stream work activities where improvements are necessary to protect, restore, or improve flood management objectives.

### Goals

1. Provide stream bank armoring/reinforcement in areas of significant erosion.
2. Modify channel geometry/location where necessary to protect property or improve hydraulic characteristics.
3. Participate in physical improvements that align with District Mission.
4. Participate in project(s) intended to mitigate flooding, where appropriate.

## C. Perform physical improvements outside the banks of the stream where these improvements will either protect property or lower peak flood levels.

### Goals

1. Participate in developing wetlands, expanding floodplain, or constructing ponds where these projects function as flood attenuation.
2. Participate in projects to reduce runoff and/or sediment transport to Ash Creek.

## D. Participate in projects intended to relocate "at-risk" infrastructure or property outside of the 100-yr flood plain.

### Goals

1. Participate in a project to raise elevation of Gun Club Road.
2. Participate in project to raise elevation of Godsey Road bridge

## E. Participate in cost-sharing projects with individual landowners or other agencies when these projects support District flood management objectives.

### Goals

1. Provide property owner incentive to plant trees in riparian zone according to District guidelines.
2. Provide cost sharing opportunities for landowners wishing to perform streambank
3. restoration according to BMPs.
4. Participate in projects that improve access for maintenance and/or inspection.
5. Provide cost sharing opportunities to landowners or other agencies who are performing work that furthers the goals and objectives of the District.

# 3. Policy Work

## A. Acquire easements, when/where appropriate, along critical reaches of the stream to reduce encroachment and provide access for inspection, maintenance and improvements.

### Goals

1. Identify critical reaches of stream
2. Acquire new easements or access license in critical areas.

## B. Cooperate with regional planning officials and regulatory agencies in the creation or modification of floodplain development policy.

### 

### Goals

1. City of Dallas – Flood map revisions, storm water retention policy, floodplain development ordinance.
2. City of Monmouth – Storm water retention policy, floodplain development ordinance.
3. City of Independence – Storm water retention policy, floodplain development ordinance.
4. Polk County – Storm water retention policy, floodplain development ordinance.

## C. Cooperate with regional planning officials and regulatory agencies in floodplain mapping within the Ash Creek watershed by providing support for flood map revisions within the Ash Creek watershed.

## D. Establish productive working relationships with other regional agencies to improve

coordination and share information/assistance.

### Goals

1. Periodically send District representatives to other regional agency meetings to discuss flood management issues.
2. Develop interagency information-sharing agreements and provide technical assistance to local, state or federal agencies conducting stream-related work in the watershed.

## E. Perform Periodic Review of District Boundaries and consider adjustments to District boundaries, as appropriate.