

Ash Creek Water Control District  
Board of Directors  
REGULAR MEETING

Thursday, June 20, 2024  
6:30 P.M.

MEETING NOTICE & AGENDA

1. Call to Order
2. Roll Call
3. Approval of minutes:
  - A. May 2, 2024
4. Audience Comments
5. Director Comments
6. Reports
  - A. Finance: Monthly Report
  - B. Phone: Monthly Report
  - C. Nutria: Monthly Report
  - D. Engineer's Report
7. Unfinished Business
  - A. Board vacancies
8. New Business
  - A. Resolution #2024-01 – Adopts Budget
9. Miscellaneous Business/Information Items
  - A. Correspondence
  - B. Task Log
10. Adjourn

**Notice of Regular Meeting**

The Board of Directors of Ash Creek Water Control District will hold a Regular Meeting at 6:30 p.m. on Thursday, June 20, 2024. The meeting will be conducted via video conference (see link below). To provide comments in advance, email the District Secretary at [DistSec@ashcreekwcd.com](mailto:DistSec@ashcreekwcd.com), no later than Noon, June 20, 2024.

Zoom info:

Join Zoom Meeting

<https://us06web.zoom.us/j/82158510794>

Meeting ID: 821 5851 0794

Call in: 669-444-9171

Ash Creek Water Control District  
Board of Directors  
REGULAR MEETING

**Thursday, May 2, 2024**

1. Call to Order. Chair Mancil Russell called the meeting to order via Zoom at 7:00 a.m.

2. Roll Call. Tom Wilson, Madeline Hall, Mancil Russell, Ed Matteo, Emmanuel Goicochea. Staff: Karin Johnson, Clerk; Todd Whitaker, Engineer  
Others: Maya Cook, Molly (Baker) Barbano, Elizabeth Sagmiller, Jennifer Ward

3. Approval of minutes: The minutes of the April 4, 2024 were submitted in the agenda packet. Tom moved to approve as submitted; Madeline seconded. Motion passed by all board present.

4. Audience Comments.

A. Maya Cook. She noted that technically she is not a landowner within the district, so she is unable to serve on the board. Madeline is not sure if the property is in the conservation easement. Maya replied that her property directly abuts the conservation easement. Madeline is not sure how far north the park went. Discussion.

B. Molly Barbano. She reported she started a group called Friends of Gentle Woods; they had their first meetup last Saturday. The goal is to work along Ash Creek in Gentle Woods park; they are teaming up with the city and LWC to tackle invasives along the creek, and introduce native plants. They have a good base of interest. Tom reported he invited Molly to be on the budget committee.

5. Director Comments

A. Madeline reported that April had 1.54" of precipitation; there was 6.25" last year and 6.58" in 2022; 0.39" in 2021. She has seen many spring birds. At Basket Slough on 4/21, there were thousands of geese grazing; on the 28<sup>th</sup>, none, hardly any ducks. Definitely in spring.

B. Emmanuel. Regarding outreach, he has not had much time to move forward yet. Update – he connected with Athena at WOU, the new director of internship programming. Proposing to the board to see if an internship possible – an intersect of communications and science. Board consensus sounds like good idea. Maya noted interns will need oversight. Tom asked looking at when; Emmanuel replied looking at fall 2024. Elizabeth commented that Dallas, Monmouth & Falls City will be sharing an intern from OSU to create educational information for websites.

6. Reports

A. Finance: Monthly Report. Tom reported:  
Bank balances at 4/30: LGIP: \$463,608.85 PTB: \$6,034.32.  
Checks: Ascension Accounting #2302 \$259.66; Karin Johnson #2303 \$400.00.  
Tom suggested that our account hasn't been set up for internet banking, perhaps time to do so. Will need board approval; he will bring back an authorization request at future meeting.

B. Phone: Monthly Report. Tom reported receiving one phone call – a woman complained about fish. Mancil said they reported that fish were doing 'weird stuff' in Ash Creek at Gentle Woods Park; he took them to a clear spot in creek, where they acted normal. Attempted a water test; results showed basically normal. Tester said O2 decrease could affect fish. When he took the sample, he noted the same behavior. Mancil was unable to get back to her; Tom said he was able to let her know. Elizabeth noted that at a bridge it would be normal to see an outfall – Mancil did not see one. Elizabeth said that outfalls upstream could affect fish. Storm drains are one of the things coming to mind – cement. Not always what is water there, but what comes in upstream.

C. Nutria: Monthly Report. Ed reported 4 nutria caught, 53 traps out. Seem to have more nutria at Inspiration Gardens. Mancil will contact Master Gardeners. Ed noted a neighbor is doing some trapping.

D. Engineer's Report. Todd has no report. Mancil reported he went to a meeting in Dallas last night, where they are trying to figure out what to do with the parcel where the mill was, along with culvert(s). One of the suggestions was to move the creek. He let them know to keep us involved, gave them Todd's name as our engineer. Todd has been to 1-2 meetings, options are grossly expensive. Mancil said it sounds like they will be doing something; Todd is most concerned about the intersects with Godsey Road. Jennifer will do some followup when she gets into the office. Maya added that they just did huge culvert replacement on BLM land; it will have lots of organizations involved.

## 7. Unfinished Business

A. Board vacancies. Todd noted it goes hand in hand with outreach. Remind all to encourage folks to apply for board. Discussion.

B. District Clerk position. Karin asked where we are at; Marilyn Morton is interested in the position, should we make her an offer? Consensus.

### ACTION:

Ed moved to offer the clerk position to Marilyn Morton; Tom seconded. Motion passed by all board members present.

C. Mancil reported he sent pictures to Todd of the trestle. There was a complaint about a log jam behind Pioneer Park and at the trestle; we should do something sooner rather than later. Todd noted it has been like this before, he has seen worse; ended up hiring a crew to cut up in small pieces. Discussion.

## 8. New Business

A. Meeting date/time. City Recorder Johnson said it is on the agenda because of previous conversations. Mancil noted the 7:00 am start time was due to members' work commitments. Todd noted we should be mindful of young, etc. People that work may factor. Discussion, no action.

B. Budget Committee appointments. Tom nominated Maya Cook and Molly Barbano to the budget committee; Mancil nominated Dan Farnworth and Jennifer Russell; Ed Matteo nominated Olivia Matteo.

ACTION:

Tom moved to approve all appointments as nominated; Mancil seconded. Motion passed by all board members present.

C. Maya volunteered to do some social media; she will work with Emmanuel.

9. Miscellaneous Business/Information Items

A. Emmanuel asked about a newsletter – how to pay for. Discussion. Tom suggested the outreach committee have a meeting to discuss.

B. Tom noted our email subscription ran out; he renewed it for one month. For 3 years, it would cost \$467.00.

ACTION:

Ed moved to spend up to \$500.00 for District email for the next 3 years; Madeline seconded. Motion passed by all board members present. Discussion of how to pay; Maya noted we can submit a check.

B. Correspondence. Tom reported we received a catalog and a bill from the storage unit, which he paid.

C. Task Log. Outreach committee date: after discussion, they agreed to 11:30 am on May 13<sup>th</sup> at the Independence library. Emmanuel will confirm if space is available. Tom invited Molly to attend.

10. Adjournment. Tom moved to adjourn; Madeline seconded. Motion passed by all board members present.

Meeting adjourned at 8:11 a.m.

Respectfully submitted,  
Karin Johnson, Clerk

ASH CREEK WATER CONTROL DISTRICT  
Resolution #2024-01

**RESOLUTION ADOPTING THE BUDGET**

BE IT RESOLVED that the Board of Directors of the Ash Creek Water Control District hereby adopts the budget for FY 2024-26 in the total of \$662,032 now on file with the District c/o PO Box 81, Independence, Oregon.

**RESOLUTION MAKING APPROPRIATIONS**

BE IT RESOLVED that the amounts for the two-year Fiscal Year beginning July 1, 2024, and for the purposes shown below are hereby appropriated.

**General Fund**

Personal Services	\$ -0-
Materials & Services	\$ 288,810
Capital Outlay	\$ -0-
Transfers	\$ 70,662
Contingency	\$ 50,000
<b>Total</b>	<b>\$ 409,472</b>

**Project Reserve Fund**

Personal Services	
Materials & Services	\$ -0-
Contingency	\$ -0-
<b>Total</b>	<b>\$ -0-</b>

**Debt Service Fund**

Debt Service	\$ -0-
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TOTAL APPROPRIATIONS

ALL FUNDS **\$ 409,472**

Unappropriated Ending Fund Balances and Reserves: **\$ 252,560**

**RESOLUTION IMPOSING THE TAX**

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed for tax year 2024-25 and 2025-26 upon the assessed value of all taxable property within the district:

(1) At the rate of \$ .1069 per \$1,000 of assessed value for permanent tax rate.

**RESOLUTION CATEGORIZING THE TAX**

BE IT RESOLVED that the taxes imposed for Fiscal Year 2024-25 and 2025-26 are hereby categorized for the purposes of Article XI Section 11b as:

	<b>General Government Limitation</b>	<b>Excluded from Limitation</b>
<u>Tax Year 2024-25</u>		
General Fund	\$ .1069 /\$1,000	\$ -0-
Debt Service Fund		\$ -0-
<u>Tax Year 2025-26</u>		
General Fund	\$ .1069 /\$1,000	\$ -0-
Debt Service Fund		\$ -0-

The above resolution statements were approved and declared adopted on the 20<sup>th</sup> day of June, 2024.

MANCIL RUSSELL  
Chair

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Signature

ACWCD Board of Directors Tracking Log 2023-24

Project	Assigned	Person Assigned	Status		Comments
			Pending	Completed	
Buy laptop	05/07/2020	Karin	x		Purchase laptop & Office 365
Website, records	11/04/2021	Karin/Tom/Andrea			Go to storage unit/Karin to put agenda packets & minutes on website
Take old laptop to Tom	11/04/2021	Karin			
Update Policy Manual	01/06/2022	Board			Ongoing
Outreach subcommittee	06/02/2022	committee	x		<b>ONGOING</b>
Create Outreach Comm. Activity Log	9/1/2022	Tom	x		<b>ONGOING</b>
Approved minutes to Tom for website	1/5/2023	Karin	x		<b>ONGOING</b>
LB-50 & Budget Resolution to County	6/1/2023	Karin		x	Filed
File Report in Lieu of Audit		Karin		x	File no later than Sept 30th
File copy of budget with County Clerk		Karin		x	File no later than Sept 30th
Question re: board repr for businesses	8/3/2023	Karin		x	9/07 - Tom will contact SDAO regarding members
Hybrid meeting / Indy Commons	10/5/2023	Tom	x		
Laptop to Tom	10/5/2023	Karin		X	
Dutton request for landowner list	11/2/2023	Madelaine	x		will be coordinator
Research Laptop options	12/7/2023	Tom	x	X	2 new laptops purchased
Search for clerk	1/1/2024	Board	x	x	
Recruit budget committee members	4/4/2024	Board	x	x	
Raise bond to \$100,000	4/4/2024	Karin	x		