

Ash Creek Water Control District
Board of Directors
REGULAR MEETING

Thursday, April 4, 2024
7:00 A.M.

MEETING NOTICE & AGENDA

1. Call to Order
2. Roll Call
3. Approval of minutes:
 - A. March 7, 2024 – Regular Meeting
 - B. March 18, 2024 – Outreach Subcommittee
4. Audience Comments
5. Director Comments
6. Reports
 - A. Finance: Monthly Report
 - B. Phone: Monthly Report
 - C. Nutria: Monthly Report
 - D. Engineer's Report
7. Unfinished Business
 - A. Discussion: Board Outreach, Continuance of Board
 - B. District Clerk position
8. New Business
 - A. Amend Budget Calendar
 - B. Potential District Partnership(s)
9. Miscellaneous Business/Information Items
 - A. Correspondence
 - B. Task Log
10. Adjourn

Notice of Regular Meeting

The Board of Directors of Ash Creek Water Control District will hold a Regular Meeting at 7:00 a.m. on Thursday, April 4, 2024. The meeting will be conducted via video conference (see link below). To provide comments in advance, email the District Secretary at DistSec@ashcreekwcd.com, no later than 5:00 pm, April 3, 2024.

Zoom link: <https://us06web.zoom.us/j/82158510794?pwd=TVVFdmlCa1BUQVdWeUpmK01halErUT09>

Ash Creek Water Control District
Board of Directors
REGULAR MEETING
Thursday, March 7, 2024

1. Call to Order. The meeting was called to order via Zoom by Chair Mancil Russell at 7:00 a.m.
2. Roll Call. Mancil Russell, Tom Wilson, Madeline Hall, Emmanuel Goicochea, Andrea Melendy, Ed Matteo (arrived 7:11 am).

Others: Karin Johnson; Todd Whitaker; Kevin Porter, Polk SWCD; Maya Cook, LWC

3. Approval of minutes: The minutes of the February 1, 2024, Regular Meeting, were submitted in the agenda packet. Andrea moved to approve the minutes as submitted; Tom seconded. Motion approved by all board present.

4. Audience Comments.

A. Tom introduced Kevin Porter, the District Manager of PSWCD and Maya Cook of LWC.

5. Director Comments

A. Madeline reported: February precipitation: 4.63" Feb; prior years - 2021-5.28"; 2022 – 2.19"; 2023 - 2.91". She had an inquiry from another group interested in water in the area. Students will be going to the Little Luckiamute; they will see if they are interested in Ash Creek. She detailed the various birds recently seen in the area.

B. Andrea – 1) saw 2 turkey vultures last week; 2) dropped off papers at the bank in Salem, we are good to go.

C. Tom reported the Luckiamute WC will not be able to help with the bilingual birdwalk in June. Trying to get something together for in the fall.

D. Mancil reported finding things washed up on his beach.

(Ed Matteo arrived 7:11 am.)

6. Reports

A. Finance: Monthly Report. Andrea summarized the report:

Cash in Bank: LGIP - \$458,476.95; PTB - \$6,008.08

Checks: #2301 – Ascension Accounting, \$87.50; #2302 – Ascension Acct, \$259.66; #2303, \$400.00, Karin Johnson.

B. Phone. Tom: no calls to report.

C. Nutria: Ed summarized Monthly Report for Jan & Feb: February, 7 caught, 53 traps out; January, 1 caught, 53 traps out. Trapping program seems to be working well.

D. Engineer's Report. Todd reported there is nothing new to report. Tom asked about floodplain mapping; Todd's recommendation is that the Monmouth project would have low value. Existing mapping is about 95% accurate. A better value project would be in Dallas in the Godsey Rd area. He will stay in touch with the city of Dallas about moving forward. Will keep an eye out for grants.

Mancil – we lost Madeline on Zoom. She will call Tom.
Madeline now here via speakerphone.

7. Unfinished Business

- A. Discussion: Board Outreach, Continuance of Board. Mancil sent options:
1. aggressive to get new people on board
 2. find replacement for Karin

Haven't been able to find people for board. Further ideas? Discussion of contracting with another small district; Kevin suggested we could explore working w/PSWCD. Discussion. Need to put together a job description of duties.

Discussion of board recruitment. Evaluation of purpose, look at strategic plan, etc. Tom noted that Maya is a property owner in the district. Discussion. She is willing to help with outreach. Further discussion. Mancil – consider to send something to the paper, flyers to homeowners. Further discussion. Emmanuel suggested they could also look at updating social media presence. He would be willing to help, if it is something the district wants to do. Discussion. Next steps: set up a Facebook page; the outreach committee to look at content; sign up for newsletter campaign. Outreach subcommittee meeting date/time discussed; consensus to be held March 18th at 11:30 am - Emmanuel will check to see the availability of the library.

Tom reported we can petition the county to lower the number of board members to 5; everything is handled through the county, commissioners would decide district course.

Tom – invited Kevin to all meetings. Look at possible relationships. Also Morgan of LWC.

B. Budget Calendar. Karin needs the calendar to be amended; consensus. She will bring an updated one to the next meeting.

8. New Business. None.

9. Miscellaneous Business/Information Items

- A. Correspondence. None requiring action.
- B. Karin reported she will be having a meeting with our SDAO representative on March 28th; Mancil and Tom will join.

10. Adjourn. Tom moved to adjourn; Ed seconded. Passed by all present. Meeting adjourned at 7:58 a.m.

March 18

11 AM Independence Library

Outreach Committee Meeting

Discussion regarding the need for different outreach strategies including monthly newsletters, a Facebook page and ways and collecting more email addresses.

Also discussed was a targeted door to door effort in some neighborhoods, coordinated outreach events with partners, talking to SDAO for ideas, and talking to other civic organizations (Rotary, Lions, Elks, etc).

ASH CREEK WATER CONTROL DISTRICT

BUDGET CALENDAR FY 2024-26

1. Budget Officer Appointed February 1, 2024
2. Proposed Budget Prepared March/April, 2024
3. Budget Officer Publishes Notice (2x)
'Notice of Budget Committee Meeting'
Apr 10 & 17, 2024
(due to IO noon, 04/05)
-Once/week for two weeks
prior to meeting (no sooner
than 5 days prior to meeting.)
4. Budget Committee Meets, 6:30 p.m. ~~April 25, 2024~~ ***May 7, 2024**
-Confirm meeting place
-Additional meetings as
needed
5. Budget Committee Approves Budget
(it can be done at the first meeting, above) No later than May 15, 2024
(Although, it can be approved
later – the June 4th Budget
Hearing** would be pushed to
later date.)
6. Notice Published Notice to IO NLT 5/14*—
May 29, 2024
(due to IO noon, 5/24)
'Budget Summary and Notice of
Budget Hearing'
7. ** Budget Hearing Held June 6, 2024 (regular mtg date)
Budget Adopted, Appropriations Made,
Taxes Imposed & Categorized (Budget must be adopted NLT
6/30)
8. Taxes Certified to County Assessor No later than July 15, 2024
9. Copy of Budget to County Clerk No later than Sept. 30, 2024

*because of IIMC

**I have no free Wednesdays in May

***surprise trip daughter planned